

## **Belrose Public School P&C**

### **Meeting Minutes**

*March 13, 2018*

*Attendees:* Jo S, Miriam W, Andrew F, Lisa W, Peter D, Belinda Z, Zoe H, Julie C, Heather N, Elise C, Manfred Y, Samantha C, Shaun D, Amanda W, Jen C

*Apologies:* Linda L, Nicky M, Tanya S, Rebecca K

*Location:* School Staff Room

---

### **Meeting Opened: 7.20 pm**

#### **1. Welcome**

#### **2. Minutes of the last meeting**

- Minutes from February 2018 meeting approved by Heather N. Seconded by Jen C.

#### **Outstanding Items**

- P&C noticeboard to be hung – Peter (school maintenance) **Jo S** confirm
- Mrs Wilson farewell gift. **Executive**
- Paver Project – notification to be sent to people who placed an order regarding the project no longer proceeding. **Miriam**

#### **Action Items from this meeting:**

- CSB Concert evening Wednesday 11<sup>th</sup> April – **P&C BBQ and canteen**
- Uniform shop: source supplier for chair bags. Place notice in newsletter calling for available sewers for Kindergarten chair bags/ morning tea bags. **Nicky M**
- Easter Raffle: to be drawn at Easter Hat Parade. **Rebecca K**
- Canteen Volunteers: consider new ways to promote and recruit. **Julie C**

#### **3. Correspondence**

-

#### **4. BOHSC Report –**

- No report
- Primary OHSC will continue as provider. Secured tender for next three years. Coordinators will meet with Mrs Zorian to discuss possible upgrades i.e. kitchen.

#### **5. Principal's Report – Mrs Zorian**

- Principal's Report tabled. Full report (Attachment A)

#### **6. Treasurer's Report – Peter D**

Budget 2018 presented. Report tabled and on file with Secretary

- P&C contribution to school includes \$60 000 to cover full time SLSO teacher and \$5000 toward purchase of new readers.
- Future consideration/discussion to be had regarding applicable spending of current 'building fund contribution' balance.
- Fundraising Budget 2018 \$15 000

## **7. Band Report – Andrew F**

- Training band commenced with first rehearsal today involving 31 students.
- Purchase of new instruments (4) saxophone (2) Trumpet. Were able to purchase 4 rather than 2 saxophones as the cost was reduced from the quoted amount. Saxophone quote \$1650 each (purchase \$1200) Trumpet quote \$1100 each (purchase \$650)
- Combined Schools Band rehearse at BPS Monday and Wednesday evenings. CSB involves 5 bands. CSB primary, CSB Year 7/8/9, CSB Year 10/11/12 and 2 Jazz bands.
- CSB propose to hold concert at BPS Wednesday 11<sup>th</sup> April. Would involve 160 participants. BPS bands to play also. Arts alive choir to perform. Opportunity to hold a BBQ and canteen sales.
- Wollongong Leisure Park has again kindly donated a weekend away (cabin for family of 4) Previously used as a Father's Day raffle prize. Suggestion this can be used this year in a more widely advertised raffle with a larger 'lead up' time.
- Cadbury chocolates will again be available in 2018 for families to sell outside of school to assist with cost of band tour.

## **8. Canteen – Julie C**

- Presentation and sampling (Yum- very much enjoyed by all samplers!) of potential products for new look canteen menu.
- Draft menu tabled and discussed. Exciting and challenging regulations to be incorporated into the new menu.
- New hot food product. Tried at Year 6 peer support lunch with great review/feedback. Varieties: butter chicken, pasta bolognese, macaroni cheese, fried rice.
- Moosie to remain on menu as a top seller. Also, lemonade icy pole. These are classified as an 'occasional' food item. Other varieties replaced by new products classified as 'everyday' food items i.e. Juice Tube in a variety of flavours (replace calippo style ice bock)
- New menu to commence Term 2.
- Friday afternoon snacks continues to be extremely well received.
- Volunteer numbers very low and in urgent need of increased numbers (especially for Friday). Discussion re ways to recruit new volunteers. Possible incentives: canteen voucher, entry into raffle drawn per term for all school volunteers. New promotion letter and form to go to school community via class parents.

## **9. Uniform – Nicky M (apologies)**

- A HUGE thank you to Louise Webb for the incredible service she has provided in sewing a huge number of chair bags/morning tea bags for the uniform shop for many years. Agreed this is too big an ask for one person! Nicky to source a supplier of chair bags for sale in uniform shop. Colours available blue and red.
- 'Thank you' gift voucher for Lou Web in show of appreciation for this contribution.  
**Jo S**
- Suggestion to put another call out in the newsletter for any interested/available sewers. Could possibly sew for kindergarten chair bags/morning tea bags as required for start of kindergarten year. Could also explore an advertisement to local retirement village. **Nicky M**

## **10. Fundraising – Jo S**

- Fundraising brainstorming event held at the Belrose Hotel. Term 1 and Term 2 dates confirmed with Mrs Zorian.
- April 13<sup>th</sup> Run for fun Colour Explosion - Coordinators: **Shaun D and Christie M.** Finalising details. Aim to launch to school community this week. Online sponsorship. All children will be presented with sunglasses to be worn during run. Children will require permission form to be completed before participation. Bubble option for children not wanting to be 'coloured'.
- Easter Raffle – to be drawn at Easter hat parade. Remaining show bag stock to be used. **Rebecca K**
- Kids disco – 18th May
- Girls night in – 26<sup>th</sup> May
- Parent Social Event will be included in calendar. TBA. Ideas to consider: casino night/ trivia night
- Other suggestions: Camp out night/ movie night
- Investigate previous offer from Bunnings to contribute to possible outdoor movie night/screen hire. **Andrew F**

### **General Business –**

- *WWC check*: confirm all parent volunteers require wwc check prior to assisting with school events/classroom helpers. Parent's need to sign in/out at the office when assisting in classroom groups.
- *Financial Membership 2018*: All persons present paid 20c financial membership to secure the right to vote in 2018 P&C matters (in line with P&C association guidelines)

**Meeting Closed 9.20pm**

**Attachment A: Principal's Report - Page 4**



## **P&C MEETING TERM 1 WEEK 7 2018 - PRINCIPAL'S REPORT**

### **INFORMATION NIGHTS**

Thank you to the many parents who attended the K-6 information sessions in February. I received only two questions about classroom placements and this is a testament to the positive and trusting community who support our school so well. Clear and consistent communication assists families to be organised for school as well as alleviates uncertainty and possible stress.

### **SCHOOL INTERVIEWS**

We are using a new website to book the interviews school interviews for Week 11's interviews. Parents will be given an event code next week and can book all of the interviews online.

### **OUT OF HOURS SCHOOL CARE**

We can now announce that through the tender process primary OSHcare has been successful in obtaining the tender. Sally Jennings, Linda Lamb, Lyn Booth from the Assets and I were on the panel. We had many applications. They will continue to offer vacation care and are meeting me with regards to upgrading their facilities.

### **BUDGET**

Our HR and school budgeting forecast have been locked in for the year. Allowing for teachers and administration sick leave, we will carry over a minimum of \$50 000 at the end of the year. We are upgrading our technology, purchasing English and Maths resources, art and craft, receiving quotes for a new hall screen and projector, smartboard equivalent boards for the classrooms in stages, library shelving and sports equipment. Refer to commbox in staffroom on display. This year, we will be spending any surplus money carried over and then will return to small projects in the future.

Currently we have the following outstanding contributions:

\$995.30 for Clear Minded for life

\$7490 for the Japanese Program K-3 (Covers over three terms of year)

School magazine \$679

Subscriptions (Worldbook and Mathletics) \$2687.50 (Covers 11/2 terms of year)

These programs will be discontinued if we are unable to cover costs.

### **NAPLAN 2018**

NAPLAN for years 3 and 5 will take place in Term 2, Week 3. Some schools are completing the tests digitally but will at this stage complete the test by booklet and pencil means. The tests to be complete are:

Language conventions and Writing - 15 May 2018

Reading - 16 May 2018

Numeracy - 17 May 2018

The year 3 NAPLAN tests students' K-3 learning. Reports Bands 1-6 with Band 2 being the National minimum standard

The year 5 NAPLAN tests students' 3-5 learning. Reports Bands 3-8 with Band 4 being the National minimum standard

All students complete the tests. This year, we do not have students who will receive any exemptions or modifications.

### **ARRANOUNBAI PS**

We have been fortunate to be on TV whilst the leadership team visited Arranounbai SSP. It was a very exciting time for all of us. We appreciated the hardworking staff at the school as well as the special qualities of the students at the school. Twenty students and I opened our resources. We would like to thank Woolworths for their generous donation of extensive stationery supplies.

### **PEER SUPPORT**

Year 6 students were trained for two days on cooperation, leadership resourcefulness and problem solving. For 30 minutes on a Friday afternoon, K-5 groups led of year 6 students complete activities. It is a rewarding sight seeing the senior students gather their group members, have a sense of nervousness as they wait to begin and hopefully appreciate the life of a teacher! It is a wonderful way for students to know others by their name and bring together our K-6 school.

I have been working through formulating the three year plan with staff input. We reflected on the purpose, people, processes and practices and the measurement tools for each direction. I will present it to you at the next P&C.

### **SPELLING AND MATHS PROGRAM**

All the staff have enthusiastically adopted the new pedagogy of teaching spelling. We have deep discussions about language choices and the explicit teaching of the spelling strategies of phonological, visual, morphemic and etymological words. Searchwords, putting words into sentences, copying down

lists have been replaced by activities which involve students thinking. They are empowered to teach the students strategies for spelling rather than copying down lists of words. Students are investigating words by sounding them out, hearing the sounds and learning how to write the sounds. Students are motivated and engaged. Mrs Meikle is especially enjoying the new program with year 6 students. In Maths, they are applying the 10 strategies to complete engaging investigative tasks. They are working mathematically and applying the strategies to real-life problems. Mrs Wilkinson said that a student exclaimed 'I love Maths now.'

Please see handout on Sounds Waves and iMaths.

## **QUALITY TEACHING ROUNDS**

Mr Warren, Mrs Meteyard, Miss Jarvis, Mrs deWilde and I will be attending professional learning on Thursday with the Community of Schools. Professor Jenny Gore

## **STRATEGIC DIRECTION 1**

### **QUALITY LEARNING**

#### **Purpose:**

To deliver the curriculum through differentiated integrated quality teaching and learning programs. Students are supported by effective well-being practices.

#### **Processes:**

Quality differentiated teaching and learning programs to support student progress in literacy and numeracy development. Development of structured, collaborative learning skills and processes for problem-solving.

Whole-school well-being programs

#### **Practices and Products:**

Formative and Summative students assessment

### **Literacy and Numeracy Progressions – Term 1 focus in Reading**

Learning intentions and success criteria, resulting in student engagement and ownership of their own learning

With the support of student engagement, we have purchased the 'Seesaw' program for \$4000 over three years for K-6. Seesaw is a student driven digital

portfolio app. Initially beginning with stage 3 and then progressing down, our students and staff will use this to document to record student learning, growth and collaboration. Students learning will also be shared with students' families via the Seesaw family app.

## **STRATEGIC DIRECTION 2**

### **QUALITY LEARNING**

#### **Purpose:**

Effective innovative classroom practices to increase student engagement, creativity, critical thinking and problematic knowledge.

#### **Processes:**

Development and implementation of collaborative integrated STEM/Literacy/Geography and History learning scope and sequence documents, programming, teaching and assessing which develops students' skills of higher order thinking and creativity.

Professional learning and mentoring related to teachers' development of knowledge around NESAs syllabus documents and the Australian Professional Standards.

Development of Action Learning Teams to facilitate reflective practice, collegial feedback and the development of innovative classroom practices.

All stages are using quality literature as a basis for the development of the unit. To support the innovative classroom practices, we have purchased:

42 ipads with strong casing, with 6 ipads per class in the primary and re-charging stations for each classroom

20 chromebooks with 5 chrome books per year 5 and year 6 classroom

Laps tops in these classrooms will be moved to stage 2 classrooms.

Stage 3 students are using design thinking pedagogy of EduWells where they will be designing three tasks of increasing difficulty. Hummingbirds and STEM packs will allow students to design from paper to creating a working system.

Kindergarten are logging into the computer with some assistance from year 6 students. They will be drawing using tux paint.

Stage 1 students – using the probots and coding to link to maths skills. They will be doing family history in term 2 and will be uploading photographs and videos on their google education account.

Stage 2 – using the spheros to do simple coding

## **STRATEGIC DIRECTION 3**

### **QUALITY COMMUNITY PARTNERSHIPS AND EXCELLENCE IN SERVICE DELIVERY**

#### **Purpose:**

To foster a school-wide culture of high expectations and a shared sense of responsibility for community and student engagement. Excellence in service delivery and management processes.

#### **Processes:**

Effective community partnerships with preschools, Community of Schools, High schools and universities so students and staff can connect and share new learning with others

School Planning and Implementation

Infrastructure Service delivery, administrative and management processes increase student engagement and community

### **2019 KINDERGARTEN INFORMATION NIGHT**

We are hosting two information sessions on Thursday 3 May at 9:30am and 6:30pm. I am also doing Meet the Principal tours every Monday morning from 9:00am and at other times, on request. Parents will be able to see the Japanese teaching, band room, ICT teaching as well as tours of classrooms. We are writing a handbook of information.

Any queries or questions?

Belinda Zorian 10/3/18



