

## **Belrose Public School P&C**

### **Meeting Minutes (taken by Julie C)**

*July 31, 2018*

*Attendees:* Jo S, Peter D, Belinda Z, Zoe H, Manfred Y, Linda L, Julie C, Jen C, Belinda H, Nicky M, Heather N, Sharon J, Sam C, Rebecca K

*Apologies:* Lisa W, Andrew F, Elise C, Miriam W, Janice Q

*Location:* School Staff Room

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### **Meeting Opened: 7.20 pm**

#### **1. Welcome**

#### **2. Minutes of the last meeting**

- Minutes from June 2018 meeting approved by Heather N. Seconded by Peter D.

#### **Outstanding Items**

- Payment system for uniform shop. **Peter D/ Nicky M**

Update: Nicky M requested this be finalised as a priority as she is concerned with the current system. Jo S advised that Ben (parent) is happy to do a presentation at the next P&C on the system he uses in his business. Peter D to follow up with CBA re: Albert. These system use a sim card and are wireless.

#### **Action Items from this meeting:**

#### **3. Correspondence**

- Great Choice by Healthy School Canteens. Promotional material supplied by NSW government to encourage healthy eating. Provided to Julie C to discuss with Jenny F.

#### **4. BOHSC Report – Amanda C**

- Amanda did not attend. Advised Belinda Z that there was no report and to refer to newsletter for current BOHSC updates.

#### **5. Principal's Report – Belinda Zorian**

- Report tabled: Attachment One

#### **6. Treasurer's Report – Peter Davis**

- Treasurer Financial Report YTD as at 30 July 2018 presented. On file with secretary.
- Fundraising target already reached.

- Belinda Z requested \$10k for K-2 readers. This was \$5k above approved budget. Peter D proposed increasing funds to \$10k. All in favour.
- The request for all cheque signatories to be added as Commbiz signatories has been completed.
- \$55k in building fund: review what this can be used for.

### **7. Band Report – Linda L (in Andrew F absence)**

- Band Meeting held 30/07/2018. Minimal attendees so not much was discussed.
- Upcoming tour: Blue Mountains on 13 - 15 November. Going with Narrabeen North Public School.
- Father's Day Breakfast: Band committee are unable to take ownership this year. As this is a great fundraiser, it is open to P&C to run. Sub-committee formed with Sam C, Rebecca K, Zoe H and Heather N. Linda L to provide running sheet and all information to Sam C.

### **8. Canteen – Julie C**

- Jenny F has requested Julie C hold off on purchasing pop corn machine as she would prefer products already packaged. She is sourcing new items which hopefully will be available for sampling at next P&C meeting.
- Jo S raised if oven seals have been fixed. These are scheduled for repair week beginning 6 August.

### **9. Uniform – Nicky M**

- Chair/library/morning tea bags: Susan H advised Nicky M of a non for profit organisation in the Philippines called PAGASA run by tenfoundations.org. They make the bags for the cost of the material. Nicky M proposed placing an order. All in favour however a cost estimate, including freight, was requested.

### **10. Fundraising – Jo S**

- Girls Night was another successful, fun night and raised \$1272. Linda L proposed donating \$600 to the McGrath Foundation. Approved.
- Grandparents Day: Tickets for sausages/drinks will go home with students on Tuesday 7 August. Linda L raised concerns that approximately 70% of sausage orders are only for children. If the Adults are not purchasing the sausages then consider removing this from future Grandparents Day and only have morning tea. A decline in volunteers is making this day extremely difficult to operate with both morning tea and sausage sizzle. Funds for the morning tea would then come from the raffle.
- Jo S will be holding a fundraising meeting on Wednesday 8 August. Details to

follow. All welcome. **Date amended. Wednesday 15<sup>th</sup> August.**

### **General Business**

- No general business.

**Next Meeting: Tuesday 14th August, 2018. This is only two weeks from the previous one however Jo S would like the meeting back in usual schedule and before Father's Day breakfast. Rebecca K requested she speak first at next meeting to update on Father's Day as she is unable to stay for duration of meeting.**

**Meeting Closed 8.45pm**