

## **Belrose Public School P&C**

### **Meeting Minutes**

*February 12 2019*

*Attendees:* Jo S, Miriam W, Peter D, Belinda Z, Julie C, Sharon J, Heather N, Zoe H, Elise C, Leissa D, Amanda W, Shaun D, Susan H, Amy B, Tanya S, Rebecca K

*Apologies:* Christie M, Lisa W, Samantha C, Belinda H

*Location:* School Staff Room

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### **Meeting Opened: 7.20 pm**

#### **1. Welcome and Financial Memberships Paid**

#### **2. Minutes of the last meeting**

- Minutes from November 2018 meeting approved by Jo S. Seconded by Sharon J.

#### **Outstanding Items**

- Review P&C contributions (building/voluntary) for 2019 – discussed under Treasurers Report
- McGrath Foundation donation. **Peter D – donation complete**
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#### **Action Items from this meeting:**

- Volunteers required for Friday Afternoon Snacks and a regular to take over from Julie in 2020
- Awning at side of canteen – potential to extend COLA
- Change to Mother's Day – alternate activity

#### **3. Correspondence**

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#### **4. BOHSC Report – no report**

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#### **5. Principal's Report – Belinda Zorian**

- Principal Report tabled. See Attachment

#### **6. Treasurer's Report – Peter Davis**

Profit and Loss YTD as at November 30<sup>th</sup> 2018 presented. On file with secretary.

- Payments made to school 2018 \$70 000. (\$5K over budget due to readers)
- Bank charges up due to EFTPOS
- Uniform shop down due to high inventory levels at end of year
- Band is well ahead due to a budgeting error in including a one off expense from 2017 in the 2018 budget

Budget 2019 presented and discussed. On file with secretary.

- Building Fund – cannot spend it so no point collecting more money, other options discussed including temporarily ceasing calling it a building fund and start a new fund for alternatives like a nature playground keeping the current P&C contribution separate OR bundle together as one contribution.
- Voted and it was decided to keep the voluntary P&C Contribution as is at \$75 one child/ \$100 multiple children and rename the existing voluntary building fund to Beautification Fund keeping it at \$100 per family but it is no longer tax deductible. Note to explain this will go out with the fees.
- Fundraising - \$25K from Fair, all others will remain the same as last year with no colour run this year
- Expenditure - \$30K to school for 3 x Commbboxes plus Contingency/Nature Playground. All other remain the same. The repairs/servicing costs on Band Instruments is unknown at this stage

## **7. Band Report**

- Teacher representative is Mrs Killick
- Janella Fyfe and Katie Anderson have taken on the rolls of conductors for the various bands.
- E-mail account is still being managed by Andrew F with Janella F to take over administration when she is more comfortable
- Idea of bringing the band back under the P&C umbrella and not run a separate committee. More next meeting

## **8. Canteen – Julie C**

- Need more Friday afternoon snack volunteers. Julie C will advertise the event then call for volunteers as some people are unaware it takes place. Need 1 x regular person to eventually take over from Julie in 2020
- Online sushi volunteer roster worked well.
- Move canteen volunteer roster to online from Term 2
- Allergy information sheets and alerts done
- Look at potential for awning for side of canteen for wet weather

## **9. Uniform – Jo S/Belinda Z**

- Committee to be formed to discuss options on short/pants being implemented for girls. Two Year 6 girls have expressed an interest to Mrs Z. Sue H, Tanya S, Nikki M and Rebecca K also volunteered

## **10. Fundraising –**

- Welcome Night was a great success despite the weather. More than expected. Great teacher turnout which was lovely and appreciated.
- Fair will be #1 Priority this year – see separate update
- 2020 Colour Run – hope to manage it ourselves fully as the outlay to the company last year was too high and the prize allocation was a nightmare.
- Continue using online volunteer roster for every event.
- All other events as usual:
  - Mother’s Day/Father’s Day – potential for alternate activities for Mother’s Day
  - Gelato Day – Rebecca K
  - Man Night
  - Ladies Night
  - Disco – Rebecca K
  - Parent’s social Night – Amy B/Sue H
  - Grandparent’s Day – no sausage sizzle this year. Just morning tea and BYO picnic if desired.
  - 2 x Elections this year – cake stall and BBQ – first one is 23/3 - need to start organising – Jo S

## 11. Fair Update - Leissa D

- Date – Sunday 13<sup>th</sup> October
- 24 on committee. Executive committee formed – Leissa D, Miriam W, Zoe H, Susan H, Amy B
- Rides Booked – better rides ?location to be determined – Leissa to come up with a plan. No wristband minimum.
- Stall Packs being finalised – 25 stalls, Wes is coming back to help and Craig S to coordinate. New stalls – especially food
- Potential to use Mufti Days to bring in goods eg, instead of a gold coin donation bring in a pack of poppers, cans of drink, box of chips etc
- 28<sup>th</sup> Feb – 1<sup>st</sup> meeting for fair at Belrose Hotel 7.30pm
- Leissa to prepare a budget for purchases etc. Better guidelines for expenses.

## 12. General Business –

- *Facebook Pages* – Keep the main page the BPS Parents page and for all broad school matters refer people back to the main page to read the important information. Don’t share links as the original poster is unaware of the comments and interest.

**Meeting Closed** 9.05pm

## **P&C MEETING TERM 1 WEEK 3 2019 - PRINCIPAL'S REPORT**

### **THANK YOU P&C**

Thank you to Jo and the P&C for organising the Welcome Back BBQ. The children had a great time, especially in the puddles and at the ends of gutters. Thank you to Julie and her volunteers in the canteen, Peter on the BBQ, the senior band and James Hill as well as the parents who supervised the slide. Many teachers were there which was nice to see. We look forward to working with the P&C on the Belrose PS Fair in October.

### **ENROLMENTS**

We have 53 new students to Belrose PS this year. We have 46 new kindergarten students with one returning to England in March, and seven new students from years 1 to 6. I met the new enrolments to answer any questions or support them with friends, but they all have friends and knew everything!

### **STAFFING FOR 2019**

We had an outstanding beginning to the school year with all students placed in classes on the first day of the year at 9:00am. Our Kindergarten students also began earlier than many schools, on the Friday. They have been very settled and have met their new buddies. Our numbers at present provide us with 11 classes with three composites, a 1/2K, 3/4W and 5/6M. New members for the school are Mrs Green on KG and Mrs Kabalan on 1/2K. Mrs Stapples has been called for jury duty and is requesting to be excused.

Our Kindergarten students have been well supported for the first three weeks of school with 1-2 SLSO teachers. Within the Kindergarten group is a boy with diabetes. Thank you to the staff for their training in this area and for the detailed work from Mrs Jane Cohen, our Learning and Support Teacher.

Planning days were held in week 2 for all staff. This time is essential for teachers to develop a positive culture of inclusivity and collaboration. We have high expectations at Belrose PS and are always improving the capacity of our teaching practices. Thank you to the highly professional and very supportive and caring hardworking teachers and admin staff.

### **PARENT INFORMATION NIGHTS**

The information sessions will allow parents to meet your child's teacher as well as learn about the type of learning experiences offered this year and strategies used within the classroom. Homework and communication procedures will be discussed as well as excursions, camps etc. Your class parent will ask you for your email address so that he/she can distribute important information

throughout the year.

Kindergarten	5:45pm to 6:30	Monday 18 February
Year 1 and Year 2	6:30pm to 7:00pm	Monday 18 February
Years 3 and Year 4	6:00pm to 6:30pm	Tuesday 19 February
Years 5 and 6	6:30pm to 7:00pm	Tuesday 19 February

Parent/Teacher Interviews will be arranged for late term 1 but please feel free to speak with your class teacher with any urgent matters.

### **EXTERNAL VALIDATION**

Belrose Public School has been nominated to participate in an external validation process. This provides an opportunity for our school to produce a thesis and to present it to a validation panel in Term 3 on our judgements about our practices against 18 elements of the School's Excellence Framework. This work will be in addition to our already busy school and will see all teachers involved in the process. We plan to produce an outstanding piece and understand that this year will be a very busy one.

### **STRATEGIC DIRECTION 1 - LEARNING**

Our direction outlines the differentiation of literacy and numeracy programs. In 2019, our whole school K-6 focus will centre around writing. This will be led by Mrs Louise Green, an exceptional educator and expert in this field. The teaching of numeracy K-2 will be well supported by resources and re-visiting TEN (Targeted Early Numeracy).

On Thursday, Mr Davidson, Mrs Killick, Mrs Meikle and Mrs Stephens will begin our Quality Teaching programs with the Community of Schools.

<b>INTELLECTUAL DOMAIN</b>	<b>ENVIRONMENTAL DOMAIN</b>	<b>SIGNIFICANCE</b>
Deep Knowledge	Explicit Quality Criteria	Background Knowledge
Deep Understanding	Engagement	Cultural Knowledge
Problematic Knowledge	High Expectations	Knowledge Integration
High Order Thinking Skills	Social Support	Inclusivity
Metalanguage	Student self-regulation	Connectedness
Substantive Communication	Student direction	Narrative

## **SPEECH THERAPIST**

Speech Therapist, Susie Borg has begun her Wednesday lessons.

## **LEARNING AND SUPPORT TEACHER**

Our LAST teacher, Mrs Jane Cohen's timetable has been restructured so that she has additional time to conduct individual testing of students and review and write individual learning programs. The school's allocation is Monday to Wednesday but we spend school money for her to work with students on the Thursday. Our psychologist/Counsellor is Mrs Jennifer Lawrence. She works at this school as well as at Willoughby Public School. Apart from private and confidential discussions with her, all cases go through the Learning Support Team and cases are delegated on a priority/needs basis. The Counsellor may suggest external social counselling for parents and students as it is difficult for her to have time to do these sessions with 300 students at the school and with one day of allocation. Discussions about student welfares occurs daily. The Learning and Support/EALD team leader Mrs Cohen, the counsellor, Mrs Lawrence and I formally meet each week to discuss students identified by the teachers. All students who have been brought to the LST meetings are tracked immediately with the team deciding on the most appropriate options to move further. Additional agencies may be called upon. Each meeting, student attendance is discussed.

Learning Support Staff are allocated to the school through the completion of the Access Request Process. At present with the additional of Flexible Funding, Belrose PS has:

Mrs Kerry Watson—Monday to Thursday

Mrs Karen Jones—Monday

Mrs Mel May—Thursday and Friday (Term 1 at this stage)

We are still awaiting the results of our Access Requests submitted in Term 4.

When this is approved, it should see additional support days at our school.

This year, we have a student starting school with Type 1 Diabetes. As with the welfare of all students, particular measures have been put in place to ensure his health is maintained.

## **WELLBEING – 'CLEAR MINDED'**

We are very supportive of this initiative to assist all students, from the anxious ones to the students who may act out before thinking. Vicky O'leary from 'Clear Minded for Life' will begin teaching students meditation and some

breathing techniques for six sessions beginning next Tuesday. The classroom teacher, whilst present, will also learn the techniques and apply them throughout the week. She will run a parent session and a professional learning session for teachers as well.

**LEADING TEACHING FOR ENGAGEMENT  
IMPROVEMENT - INNOVATION AND CHANGE  
STEM-Science, Technology, Engineering and Maths**

We will be engaging our students further by using technology **with the 21<sup>st</sup> century fluencies of collaboration, critical and creative thinking**. Incorporated the pedagogies of Stanford Theory will continue in Stage 3 and Inquiry learning in the Library from years 3-6. The new Science and Technology syllabus will be implemented in 2019 with Tom Davison, as the lead.

New comboxes will be installed in 2J, 6D and the library once the company has confirmed the instalment date.

**CAPITAL WORKS IMPROVEMENTS IN THE SCHOOL**

New guttering and lino floors for stage 3 block

New guttering for KID building

Disabled toilet has a new roof and skylight

Staff toilet has a new ceiling

Staffroom a/c hole has been fixed

Three trees were pruned for dead branches and two declining trees were cut down in the holidays.

**CHANGES TO THE POSTIVE BEHAVIOUR LEARNING STRUCTURE:**

5 Superkids equals a merit certificate

3 merit certificates equals a bronze award

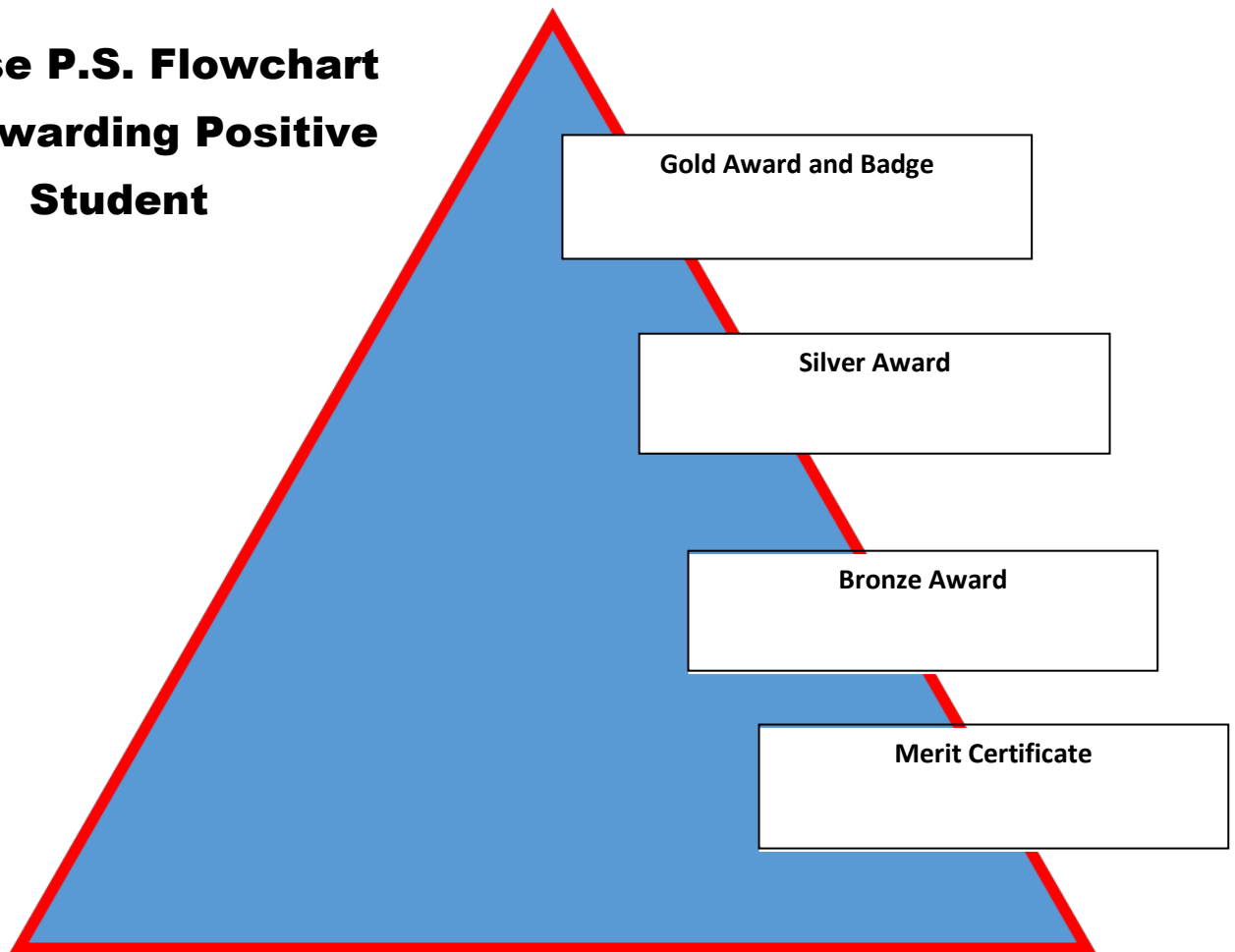
2 bronze awards equals a silver award

3 silver award equals a gold award and a badge

The winning house will be wearing mufti for a day and will have a BBQ.

Belrose Bus will be replaced by Personal Best awards indicated by me.

## **Belrose P.S. Flowchart for Rewarding Positive Student**



### **EVENTS FOR 2019:**

ICAS competitions in Maths, English, Digital Technologies and Science will be run before school from 8:00am instead of in school time.

Parent Teacher interview will occur in Term 1 with written reports in June and November. Parents at any time during the year may request a parent/teacher meeting.

To create additional teaching time, assemblies will be as following:

Term 1: Week 4, 5, 7 and 10

Term 2: Week 2, 4, 6 and 8

Term 3: Week 2, 3 as part of Education Week, 6 and 8

Term 4: Week 2, 4, 6, 7 and 8

Classes will share their innovative practices during these times.



## **PROGRAMS**

All specialist programs have begun :

K-3: Music and keyboard with Mrs Adamo, Japanese, Library and Technology

5-6: Library, Technology support in library enquiry learning with Mrs Jones and Music with the teaching of ukuleles and Dance with Mrs Jones each Thursday

4: Library, Technology

## **SPORT FOR TERM 1**

Through the NSW Sporting grant, Touch football and Basketball coaches have been arranged for Fridays for term 1. Along with Mr Warren and Mrs Killick this will form school sport.

PSSA teams include:

Softball

t-ball

Cricket

Evoke Tennis has been organised by myself.

PSSA sport will begin in week 4 along with tennis

K-2 do sport with their teachers on Tuesday and Friday. Term 2 will be Gym and Term 4 will be Games Skills/Fundamentals

## **CONTINUED PROFESSIONALISM AT BELROSE PS**

Mrs Lianne Stephens is in the final stages of her accreditation and Mr Tom Davidson begins his second year of his Masters of STEM.

## **SCHOOL UNIFORM**

The school has two years in which to implement the new uniform policy. Our purpose will be creating an option for the girls to wear shorts and pants. The uniform will remain affordable, comfortable and made from easy care fabric.

The committee will be

Principal:	Belinda Zorian
School Council:	Karen Judson
Ex Uniform shop:	Nicky McInnes
P&C Representative:	Jo Stracey
Students:	Charli Marks and Sarah Whelan

## **SCHEDULE OF PAYMENTS**

The schedule of payments for term 1 will be going home shortly. In term 2, a \$50 voluntary contribution will be asked per family to cover a small part of the cost of the commboxes and teaching and learning materials. Term 1 contribution will include \$10 for technology and in term 3, \$10 for sporting equipment.

Belinda Zorian  
12 February 2019