

Belrose Public School P&C

Meeting Minutes

April 9th 2019

Attendees: Jo S, Miriam W, Peter D, Belinda Z, Sharon J, Heather N, Elise C, Zoe H, Susan H, Jeanette B, Lisa W

Apologies: Amanda W, Tanya S, Amy B, Belinda H, Leissa D, Julie C, Rebecca K

Location: School Staff Room

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Meeting Opened: 7.15 pm

1. Welcome

2. Minutes of the last meeting

- Minutes from March 2019 meeting approved by Miriam W. Seconded by Lisa W.

Outstanding Items

- Awning on Canteen side – Easily done but assets not paying – leave on agenda and adjourn proposal

3. Correspondence

- secretary to check with office.

4. BOHSC Report

- will come once a term.

- holiday programme out

- came to fair meeting and they have offered their support with something to be decided.

5. Principal's Report – Belinda Zorian

- Principal Report tabled. See Attachment

6. Treasurer's Report – Peter Davis

No major expenses this month

- election went better than expected.

7. Band Report – Lisa W

- budget presented by Lisa W for both the 2019 Band and 2019 Tour – on file with secretary

- Band Tour – the 2018 Tour returned a profit of \$1636 so it covered its own costs. The 2019 proposed Tour budget includes costs per student based on between 60% and 100% attendance and vary from \$421 to \$325 per student.

- The tour is planned for Term 4 Week 6 to Kiah Ridge. Approval was given to pay the deposit to secure the accommodation.

- The comprehensive band budget for 2019 estimates a \$8405 loss however there are still factors that are variable and negotiable. Belinda Z offered the school to pay for the bus to a festival at Warringah Mall.

- Invoices will be out by the end of this week for all bands.

8. Canteen – Julie C

- New manager Lee settling in well and comes with a wealth of knowledge and experience.

- Working together on new menu items and reviewing current suppliers.

- Moving to online ordering, currently looking at prospective providers. Overall there should be little to no ongoing costs for the P&C however, there will be the initial outlay for computer/printer and initial set up fees. If flexischools.com.au is used there is an initial set up fee of \$490 + GST however it can be used for multiple applications like Uniform shop, tickets etc. Term 2

- Online volunteer rosters for Term 2 canteen volunteers and sushi delivery are live at present the sushi is full and the canteen is at 80% so this appears to be the best way forward.

- Lee will take over the running of these from Term 3.

9. Uniform

- need to have a liaison for the P&C

10. Fundraising –

- **Disco** – was a great night and lots of positive feedback from the kids however there need to be a look into volunteers and their roles/management and perhaps screening the area to keep it contained. Need a good distinction between the early/later disco sessions. Also need a more structured committee to help and organise with a clear running list of 'Do's and Don'ts'. Also suggested no eggs in future at Easter discos as the students get eggs after Easter Hat Parade. It was suggested by Belinda Z that for future disco's we use 'Bop til you Drop' as they are specialised in entertaining primary children

- Generally every event that is organised or proposed must come through the P&C first to get ideas for Budget/Dates that work/Ideas that may or may not work and other logistics before going ahead or announcing it.

- Thursday – all students will get their Easter eggs from P&C. Jo S has catered for all allergies and provided them a substitute

- **Man Night** – smaller than expected turnout however from those who did go – lots of positive feedback. ? Turnout related to fast turnaround and unknown changes – hopefully more will attend next year. Ideas on better promotion and attendance? Still returned a nice profit.

- **Girls Night In** - 18th May – potential election Day – TBC

- **Fair** – meeting on 02/05. Must ensure we have uniform marketing and anything associated with the fair comes under the same umbrella.

- Request for better communication and faster responses especially with regard to sponsors. Also questions of 'What are we fundraising for?'

- **Mother's Day Stall** – Thurs 9th May. Silvana and her team are ready to go

12. General Business

Meeting Closed – 9.20pm

P&C MEETING TERM 1 WEEK 11 2019 - PRINCIPAL'S REPORT

THANK YOU P&C

Thank you for organising the disco. An event in which the students very much enjoy.

STAFF DEVELOPMENT DAY

Next term, the staff will attend Forestville PS for a P/L session from 9:00-noon on Growth Mindset. When students have a growth mindset, they take on challenges and learn from them, therefore increasing their abilities and achievement. This will be followed by planning for term 2 back at school.

INSTEAD OF.....	TRY THINKING....
I'm not good at this	What am I missing?
I give up	I'll use a different strategy
It's good enough	Is this really my best work?
I can't make this any better	I can always improve
This is too hard	This may take some time
I made a mistake	Mistakes help me to learn
I just can't do this	I am going to train my brain
I'll never be that smart	I will learn how to do this
Plan A didn't work	There's always Plan B
My friend can do it	I will learn from them

FIXED MINDSET **GROWTH MINDSET**

We also will be focusing on the writing project on Thursday 2 May from 3:30- 6:30pm, as part of the half day of Staff Development Day at the end of the year.

2020 KINDERGARTEN INFORMATION DAY AND NIGHT

A 2020 Kindergarten Information night will be held in Term 2 Week 1 on Thursday 2 May in the morning and evening.

The morning session will include performances by the Performance/Concert band, K-2 choir and 2-6 choir. Charli Marks and Caelan Barros will present speeches. Mrs Green, Mr Davidson and I will present.

The evening session will include the performance band, the speeches by the captains and speeches by Mrs Green and myself.

Both sessions will conclude with a tour of the school.

'EARLY READING SUCCESS' INFORMATION SESSION

We had 17 parents attend the session by Mrs Green and Mrs Kabalan. We plan to present a writing one in term 2.

STAFFING FOR 2019

The staff arrangements remain the same. Mrs Kabalan and Mrs Meteyard will be taking some Long Service Leave. I have employed Niklas Martin to teach on a Friday to support the school with completing our compliance requirements of WH&S, External Validation, School Plan and Annual School Report.

PARENT/TEACHER INTERVIEWS

We have had 236 parent interviews completed over the last two weeks. Of those who have not requested interviews, most of them have had interviews previously with the teachers. We thank the teachers for giving up their time to complete them. This number acknowledges the state of the parent engagement within the school.

VOLUNTEERS

We are having record numbers of parents as spectators at our events but we are finding it increasingly difficult to run sporting events well due to the lack of parent volunteers. We will need to consider having parents pay for the cost of casual teachers if this trend does not change. The usual parent helpers have students in stage 3 and will be leaving the school within a year. A consideration is that we nominate class coordinators to find the volunteers for us and then they inform Mrs Meikle.

CROSS COUNTRY

A successful cross country was run. Next year, we will need to ensure that the students have a clear sight to the track and that parents do not disturb the staff at the recording table. We will have an aerial shot of the school with the route sent home so that the students are not told the incorrect information from the spectators.

NAPLAN FOR YEAR 3 AND YEAR 5

Students in Year 3 and 5 will be sitting the NAPLAN paper test on the following days. If students are sick on any of these days, a make-up day is scheduled for the Friday, following sport when time will permit for two tests to be completed.

Tuesday 14 May—Language Conventions and Writing
Wednesday 15 May—Reading

Thursday 16 May—Numeracy

Practice tests are completed prior to the day to familiarise the students with the format of the tests.

STRATEGIC DIRECTION 1 - LEARNING

Our direction outlines the differentiation of literacy and numeracy programs. In 2019, our whole school K-6 focus will centre around writing. This is being led by Mrs Louise Green. Staff have completed Professional Learning in our new Celebration of Learning room (1S).

Teachers brought work samples of writing from their class. Discussions were based on the secretarial and authoritative focus. The marking scale of NAPLAN is focused much more on the secretarial areas with the teachers of Belrose focusing on the rich content. All of K-2 teacher and I have completed the 'The Art and Craft of Writing' by Rod Campbell through PETAA which is a 6 hour accreditation course. Mrs Zorian refers to some outstanding examples of feedback.

Following a meeting with Lucas Rojas' Uncle, Andrew Rojas, Principal of a Central School in London we will partner with the school initially with a focus on writing between stage 2 students and the school.

Mr Davidson, Mrs Meikle and Mrs Stephens will begin their Quality Teaching Rounds next term. Until the end of the year, each teacher will have 3 days off class. As a team, they have decided to focus on Writing and STEM. They are working with schools such as Wakehurst and Kambora.

INTELLECTUAL DOMAIN	ENVIRONMENTAL DOMAIN	SIGNIFICANCE
Deep Knowledge	Explicit Quality Criteria	Background Knowledge
Deep Understanding	Engagement	Cultural Knowledge
Problematic Knowledge	High Expectations	Knowledge Integration
High Order Thinking Skills	Social Support	Inclusivity
Metalanguage	Student self-regulation	Connectedness
Substantive Communication	Student direction	Narrative

SPEECH THERAPIST

Due to increased enrolments, Speech Therapist, Susie Borg has employed another speech therapist to work at our school.

LEARNING AND SUPPORT TEACHER

Our LAST teacher, Mrs Jane Cohen's has completed the funding review meetings with parents, individual learning plans and individual behaviour plans, when required.

WELLBEING – 'CLEAR MINDED'

Vicky O'leary from 'Clear Minded for Life' concludes her lessons this week. Our Student Welfare program regarding our Positive Behaviour for Learning continues to allow the teachers and students to focus on learning. As stated in yesterday's assembly we have had a 60% reduction in the amount of negative behaviours recorded on our internal databank. A tribute to our students and dedicated teachers.

ENVIRONMENT GRANT

We have been successful with the Eco-Schools Grant Program of \$1778.80 from Northern Beaches Council. This will assist us with our focus on recycling the waste within the school along with educating the students.

We have a meeting planned for early next term with a landscape designer.

There is a Commonwealth Community Grant as well up to \$20 000 which I have forwarded to Jo.

STRATEGIC DIRECTION 2 - TEACHING

LEADING TEACHING FOR ENGAGEMENT

IMPROVEMENT - INNOVATION AND CHANGE

STEM-Science, Technology, Engineering and Maths

As a staff, we focus on what it means for students to be engaged. As a staff, we want to have a shared belief and understandings of what this looks like and sounds like within a classroom and in turn what practices by teachers would enhance a consistent approach.

The Seesaw program, a student depository of learning digital portfolio will be now rolled out to year 3 and 4 parents. The teachers have been using this program to state outcomes and to show evidence of achievement through photographs and videoed work of students. Feedback from parents, peers and parents assist with students' focus on moving their learning forward. All teachers are required to approve the work before publishing it. A permission note will be sent home to parents of stage 2 this week.

Stage 3 students will be sharing their 'Extremophile' work with stage 2 students this week. The students have been working in small groups to gather information on animals and to plot them on the google map. Mrs Jones and Miss Wedlock have been working together on this project of work with my inclusion with 6D.

Stage 2's Thinking Mathematically project – Students have completed the pre- survey with tripods and cameras bought for the filming of lessons to capture student voice and to provide the teachers with feedback.

DANCE PROGRAM

The term 1's Dance program with Mrs Mel Scott providing support to students during the dance lesson instruction by our Dance and Class teachers will end at the end of the term. We thank her for her time and commitment to quality. This money has come from funds put aside from school funds.

SCHOOL UNIFORM

Phase 1: Charli Marks and Sarah Whelan have tried on samples and taken photos.

Phase 2: Committee looking at photos, have provide feedback and further samples have been requested.

This process will still take some time. Winter uniforms have been bought for term 2.

Students wear the Winter uniform next term with the compulsory wearing of it following the Long weekend. Tights are not compulsory so socks can be worn.

SCHEDULE OF PAYMENTS

In term 2, a \$50 voluntary contribution will be asked per family to cover a small part of the cost of the commboxes and teaching and learning materials. In term 3, there will be a \$10 sporting equipment contribution.

CAPITAL WORKS IMPROVEMENTS IN THE SCHOOL

Since our last meeting, and following an assessment from Assets, there has been a considerable amount of budget put towards our school in terms of roofing of three buildings, painting, fixing of ceiling in Stage 3 etc. It is currently being put out to tender. They will only give me a short amount of time before they start work.

We have been experiencing problems with electricity. The fault is within the connection to the school from the carpark. An Electrician at level 2 will completely fix the situation but until then, electricians have rewired the school.

I have grand plans to change the room next to the Music room into an Art room. Accessing water and sinks to the room is our first challenge. I will seek advice when I have time.

Belinda Zorian

4 April 2019