

# Belrose Public School P&C

## Meeting Minutes

May 8, 2018

*Attendees:* Jo S, Miriam W, Lisa W, Belinda Z, Belinda H, Amanda W, Heather N, Rebecca K, Tanya S, Nicky M, Shaun D, Elise C, Zoe H

*Apologies:* Peter D, Andrew F, Julie C, Manfred Y, Linda L, Sharon J, Sam C, Leissa D

*Location:* School Staff Room

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### Meeting Opened: 7.20 pm

#### 1. Welcome

#### 2. Minutes of the last meeting

- Minutes from April 2018 meeting approved by Rebecca K. Seconded by Jo S.

#### Outstanding Items

- Mrs Wilson farewell gift. **Executive for Term 2**
- Investigate new payment system for uniform shop. **Peter D/ Nicky M**
- Fair 2019 – investigate possible dates. **Leissa D**

#### Action Items from this meeting:

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#### 3. Correspondence

- P&C Association Magazine: Term 1 and Term 2 2018

#### 4. BOHSC Report –

No Report

#### 5. Principal's Report – Belinda Zorian

- Report tabled: Attachment One

#### 6. Treasurer's Report – Peter D (apologies)

No report

#### 7. Band Report – Lisa W (Andrew F apologies)

- Bunnings performance evening this Thursday

- Arts Alive Concert June 17@ 3pm. Possible opportunity for P&C to open canteen for sales of cake/tea/coffee.
- 40% of band payments made. Potentially an issue that email invoices have not been received. First year that invoice have been emailed and some have gone to 'junk' mail. Will resend invoices that have not been paid.

#### **8. Canteen – Julie C (apologies) report provided**

- Report tabled: Attachment Two
- Discussion re new menu. Some suggestions- consider purchase of popcorn machine to make our own? For a 20/50c option perhaps little box of dried fried? Children, esp. little ones seemed to miss the 'coin' option now jelly sticks are off the menu.

#### **9. Uniform – Nicky M**

- Winter uniform order placed.

#### **10. Fundraising – Jo S**

- Wrap up of colour run. Fantastic feedback. Great way to finish the term. Very positive atmosphere and parent involvement. A big thankyou to the organisers. Collating of prizes a very large job. Very happy to repeat this event again next year. Some considerations: online permission forms, perhaps run without external company? Maybe introduce water/hoses for more vibrant colours??
- Disco: flyers distributed. Order request has been presented to IGA. Request to spend \$100 to purchase wands for sale. Approved. All other glow products are in stock.
- Girls Night In: rescheduled to June 30

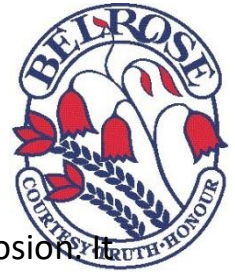
#### **General Business –**

- *Year 6 shirts*- enquiry as to the progress of the year 6 shirt order. Nicky confirmed this is done by teachers not through uniform shop. Parents report they have not yet received any information.

**Meeting Closed 8.25pm**

**Attachment One: Principal Report – page 3**

**Attachment Two: Canteen Update – page 7**



## **P&C MEETING TERM 2 WEEK 2 2018 - PRINCIPAL'S REPORT**

### **THANK YOU P&C AND THE COMMUNITY**

Thank you to the members of the P&C for organising the Colour Explosion. It was a fantastic way of finishing the term. It was a wonderful way of engaging with the parents as volunteers and as spectators. The students had an amazing day along with our staff member, Mrs Meikle.

### **2019 KINDERGARTEN INFORMATION NIGHT**

We had a highly successful two information session last Thursday 3 May in the morning and evening. Thank you for the outstanding entertainment by our K-2 choir and Performance Band, and to Katie McCrindle and Austin Stapleton for their fine speeches. Mrs deWilde and I presented as well as conducted tours of the school. We had 40 groups attend. We continue this term with our Meet the Principal tours every Monday morning from 9:00am and at other times, on request. I emailed the parents who attended and asked them to reply email me with any questions or comments.

### **STAFF DEVELOPMENT DAY**

This term, the teachers participated in a two hour session in the morning presented by myself and Mr Davidson:

1. School Plan
2. Assessment as Learning
3. Differentiation through Self organised Learning objectives (S.O.L.O)

This was followed by stage planning for term 2. We also completed planning on Thursday 3 May from 3:30-6:30pm, as part of the half day of Staff Development Day at the end of the year.

I will continue my involvement within classrooms to assist with differentiation. Teachers will be booking times each week for me to lead a group.

Mini-lit and Multi-lit program is well established with students from years 1-6 involved in the program 3 to 4 times a week.

### **TECHNOLOGY UPDATE**

Over the holidays the 80 inch touchscreens were placed into every classroom and ICT room. The incorporation of this latest technology is part of our innovative progression in our school plan.

## **STAFFING**

We have begun term 2 with the same staffing as in term 1. We have, however, had our allocation with our staffing within the office reduced by 1 ½ days as our numbers are below 300. In 2018, an initiative of the Department to support Principals by giving our sized school \$16 000 per calendar has been appreciated but we will be spending the remaining part of this money on employing Anne for this term. As well as doing many roles in the office, she also compiles the newsletter and website. The Department is establishing a new website for school following training by Liz Sutcliffe and myself. We will therefore have an additional workload placed on other staff members until our numbers are above 300 again. There is a new HR tool being introduced with online training occurring all this week for Liz and myself. The school's allocated professional learning budget of \$17 000 has been spent in term 1, but we have budgeted additional money for the professional learning to continue throughout the year.

Mrs deWilde has been called again for jury duty which falls on the Teddy Bear's Picnic Day. Another teacher and I will run the sessions at the school.

## **ETHICS**

Candice Gibson, our parent trained volunteer for Ethics is working full-time now therefore the Ethics class for Kindergarten has been paused until we are able to find another parent volunteer. A note has been put into the newsletter.

## **PLAYGROUP**

Mrs Baptisa, mother of Ella, who has successfully run our playgroup sessions each week is looking for another parent to take over her volunteer work. We have placed a note in the newsletter. We thank her for all of the time and enthusiasm she has put towards this worthwhile weekly session.

## **ENVIRONMENT COMMITTEE**

Following on from last term when the students indicated a high interest (94%) in the nature playground next to the COLA and oval we have been investigating the inclusion of this area. Students from years 3-6 completed a survey and nominated students who they thought showed some interest in this particular area. We have a number of students who either have a deep knowledge and understanding about animals or are keen to develop a waste free school. From nominated students and teacher suggestions I have chosen 9 students from years 3-6 and they worked yesterday with Julie-Anne Sheridan and Mrs Jones about the inclusion of this area into our playground. The students did a field trip, wrote expected behaviours and established a plan for how, when and why we are incorporating this into our playground. We met with Steve Papp, the

Principal of 'The Field of Mar Environmental Centre' in Ryde who will conduct two professional learning sessions at our school this term. The first one will focus on our nature area and its importance and the second session will focus on using ipads and apps to support Environmental Education.

Mr Warren and stage 2 teachers are writing a unit of work for the end of term 2 and term 3 with Julie-Anne from the centre.

### **CHILD PROTECTION**

Mandatory Child Protection lessons will be delivered by each teacher this term. Teachers have already completed the mandatory annual child protection training which discusses the roles and responsibilities of all staff and the mandatory reporting of any child protection issues to the Principal.

### **SPELLING BEE**

The Spelling Bee competition is offered to students at Belrose PS.

### **JAPANESE SPEAKING AND PUBLIC SPEAKING COMPETITION**

We will be running a public speaking competition K-6 to replace the Multi-cultural competition in term 3. A Japanese speaking competition is being organised by Mrs Iwakura.

### **REPORTS**

We are currently reviewing the reports. English will now have the three main strands of:

Reading and Viewing

Writing and Representing

Speaking and Listening

We have removed Spelling as this is within the Writing strand and have removed Grammar and Punctuation as this is within the Reading and Viewing and Writing and Representing strand. We are all working well at embedding assessments within the teaching and learning cycle.

We are also reviewing the Social and Attitudes to learning section of the report. The Kindergarten report will have a lengthy paragraph to indicate their progress and will not have any gradings.

### **BUDGET**

The school will be invoicing the P&C for \$15 000 for the cost of the support teacher for Kindergarten in term 1.

## **AUSTRALIAN EARLY DEVELOPMENT CENSUS**

Between May and August, our school will take part in the Australian Early Development Census (AEDC), which is a nationwide census of early childhood development and helps our school and community understand how children are developing before they start school, what is being done well, and what can be improved. The AEDC results are used to help plan and allocate the right type of services, resources and support for communities.

## **NAPLAN 2018**

NAPLAN for years 3 and 5 will take place in Term 2, Week 3. Mrs Mavromatis has been employed to teach 2J on the Tuesday, with Mrs Meteyard and myself teaching 2J and 4S during the other test times. The tests to be complete are:

Language conventions and Writing - 15 May 2018

Reading - 16 May 2018

Numeracy - 17 May 2018

The year 3 NAPLAN tests students' K-3 learning. Reports Bands 1-6 with Band 2 being the National minimum standard

The year 5 NAPLAN tests students' 3-5 learning. Reports Bands 3-8 with Band 4 being the National minimum standard

All students complete the tests. This year, we do not have students who will receive any exemptions or modifications.

## **STAGE 3 AUSSIE BUSH CAMP AND SPECIAL STAGE 3 PRESENTATION**

Students of year 5 and 6 are excited about their new camp in week 4. 4S students will be taught by Mrs Meteyard with the assistance of a support teacher.

Stage 3 students will be sharing their innovative work through their study of the book 'Mechanica' with a Mechanics Museum with presentations. The date is yet to be confirmed but will most probably be the Thursday night of Education week when the visitors are here and classrooms are open.

## **PEER SUPPORT**

This week sees the conclusion of our peer support training. The program works well with our continued emphasis on students being known, happy and connected.

Belinda Zorian 10/3/18

## **Attachment Two: Canteen Update**

New menu launched on Wednesday last week. Generally it was well received with only three people ordering from the old menu. These students were provided alternative items. A new menu was placed in their lunch order bag to bring back home so as to avoid further confusion. I was at the canteen all day on Wednesday to assist Jenny with implementing the new menu as well as set up counter lines for display at morning tea and recess. I also did some product sampling with the students of the carrot/celery cups with hummus. Overall these were well received so hopefully these will lead to future canteen sales.

I have completed the allergen list for the new canteen menu. This is available at the canteen should any parents want to view it. We have a much bigger range of nut free items, as well as gluten free and dairy free.

Friday saw the start of our new sushi supply from Glenrose Sushi. Jenny was very happy with the new products and packaging. They are much bigger and better quality than our previous supplier. We had 52 sushi orders which was very good for first week back. Some of the kids who ordered sushi were asked for their feedback and all loved the new rolls.

We are struggling a bit with the counter line sales. Currently we have messy monkeys, yoghurt, fruit and carrot/celery cups with/without hummus. These items have been very slow to sell so we will be pushing more samples this week. We really need to introduce a couple more counter lines but are currently at a loss as to what, ensuring it will fit in the guidelines. Hopefully we will come up with some further items in the next couple of weeks.

Friday sales are continuing to do well. Once the weather cools down a bit we will introduce some hot food to after school snacks. There is not that much stock left from the old canteen menu. These will be pushed through after school snacks in the next few weeks.

A reminder that the profit will be down end of term 1/start of term 2 due to increase in stock levels for new lines.

**Julie Cincinnato**